



Alaska National Guard
Active Guard Reserve (AGR)
Position Announcement #
AKARNG 18-43

<https://dmva.alaska.gov/employment/>

POSITION TITLE: Brigade Career Counselor	AFSC or MOS 00F	OPEN DATE: 14 Jun 2018	CLOSE DATE: 14 Jul 2018
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UNIT OF ACTIVITY/DUTY LOCATION: 38th Troop Command, Joint Base Elmendorf-Richardson, Alaska	GRADE REQUIREMENT: Min: E6 Max: E7
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SELECTING SUPERVISOR: CSM Michael R. Grunst	Paragraph/Line# 103/118
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AREAS OF CONSIDERATION

Zone 1: On-board AK ARNG AGR only (Any MOS)

MAJOR DUTIES MAY INCLUDE

ARMY GUARD: Refer to attached pages for more info on the duties for this MOS link: Smartbook
<https://www.milsuite.mil/book/docs/DOC-287216>

INITIAL ELIGIBILITY CRITERIA

In addition to criteria listed on attached pages

[] Security Clearance - Must be able to obtain: Secret

[] Aptitude Requirement:

- A minimum score of 90 in aptitude area CO on Armed Services Vocational Aptitude Battery (ASVAB) tests administered prior to 2 January 2002.

- A minimum score of 87 in aptitude area CO on ASVAB tests administered on and after 2 January 2002.

[] Physical Profile: PULHES requirement of (111221)

[] Must be willing to reside in (relocate to) and work in JBER, Alaska commuting area for a 3 year tour.

[] Occupational Physical Assessment Test (OPAT) requirements:

- Standing Long Jump (LJ) - [Moderate]

- Seated Power Throw (PT) - Moderate]

- Strength Deadlift (SD) - [Moderate]

- Interval Aerobic Run (IR) - [Moderate]

For More OPAT information - visit GKO @ :

<https://states.gkoportal.ng.mil/states/AK/astaff/ArmyStaff/G3/G3%20Schools%20and%20Information%20Processing/Home.aspx>

[] If selected for this position, approval of Command Sponsorship through the Exceptional Family Member Program (EFMP).

PREFERRED QUALIFICATIONS

In addition to the initial eligibility criteria and required forms listed application procedures, the following are preferred qualifications:

- Counsel Soldiers on re-enlistment options and alternatives to discharge/separation.
- Partnership with their unit to plan and conduct regular attrition management and retention activities
- Work with senior leaders and the Recruiting Retention Command to identify "at risk" Soldiers and Soldiers scheduled to ETS
- Conduct attrition management and retention activities to assist unit commanders to reduce the first term losses and retain the Military Occupational Skill Qualified (MOSQ) individuals to achieve and/or maintain specified strength and readiness levels of the affiliated unit(s).
- Develop a strength maintenance plan with the Unit Commander, First Sergeant and Readiness NCO/FTS Staff.
- Prepare and submit an After Action Review to the BN CSM after a weekend drill summarizing Soldiers' retention status, comments and concerns.
- Assist unit leadership in administering the Unit Sponsorship Program. Follow through with interviews/ counseling of new unit members to assess success of the program ensuring positive integration into the unit.
- Ensure that Soldiers retention interviews are conducted as required. Evaluate the counseling to ensure that the interview is effective and focused on uncovering any objections or obstacles to retaining the Soldiers.
- Attend weekend drills, administrative nights, and attend annual training to surface any issues not uncovered during retention counseling. Address these issues with the unit leadership in order to prevent a negative climate or perception of poor leadership.
- Communicate benefits of being an active ARNG member and family member via unit newsletter, unit web-page, or email distribution to Soldiers, leaders, and family members.
- Ensure that leaders conduct retention interviews in a timely manner.
- Establish a process to follow up on Soldiers in AWOL status.
- Conduct strength maintenance related training, briefing, and activities as required.
- Develop a strength maintenance plan with the Unit Commander, First Sergeant and Readiness NCO/FTS Staff.
- Other duties as assigned.

SPECIAL ANNOUNCEMENT CRITERIA

Upon selection additional medical verification will be required prior to start of AGR tour

Continuation beyond initial 3-years tour will be subject to evaluation based on AGR Sub tour Continuation Board

Must complete required MOSQ within one year of assignment

Civil Support Team and Ground Missile Defense assignments only. There is a three year mandatory active service obligations for accepting a position at these locations and it must be completed while on active status

INSTRUCTIONS FOR APPLICANTS

Must be or be eligible to become a member of the Alaska Army National Guard

Must not be under a current suspension of favorable personnel actions

Must not be a candidate for an elective office, hold a civil office, or are engaged in partisan political activities

Applicants not currently serving on an AGR Tour must be able to serve at least 3 years in the AGR program prior to completing 18 years Active Federal Service (AFS) (any combination of Active Duty, Active Duty Special Work, Annual Training, and/or AGR program for a total of 18 years), or the date of mandatory removal

Individuals who voluntarily resign from the AGR program in lieu of mandatory or involuntary separation action are not eligible to reenter the program without and NGB waiver

If a selectee does not possess the advertised MOS, he/she must complete the required training/assignment criteria within 12 months of being assigned to the position. Failure to do so may result in immediate termination. Extension past 12-months will only be considered if the delay is through no fault of the selectee

Applicants who voluntarily separated/resign from the AGR program for one or more days are not eligible to reenter the program for one year from date of separation

Applicants must not be entitled to receive Federal military retired or retainer pay or Federal civil service annuities and not be eligible for immediate Federal civil service annuities

Individuals who have been separated from other military services for cause, unsuitability, or unfitness for military service are not eligible to enter the AGR program without an approved waiver (if applicable)

An applicant's military grade cannot exceed the maximum military authorized grade on the UMR for the AGR position. Acceptance of demotion must be in writing and included in the assignment application package. Application Package will not be forwarded without statement

Must be able to complete at least 10 years of continuous service in an AGR status prior to Mandatory Removal Date

APPLICATION PROCEDURES

Interested applicants who meet the eligibility criteria listed in this announcement may apply by submitting the below listed documents to ng.ak.akarng.mbx.hro-agr@mail.mil. Hard copy applications will NOT be accepted. All applications must be typed or printed in legible dark ink and must be signed and dated. Applications received with an unsigned NGB 34-1 will not be forwarded for consideration. Complete applications must be received in HRO-AGR office no later than 2359 of the closing date. Applicants may include copies of training certificates or any documentation that may be applicable to the position they are applying for but the complete application package must include all documents listed below. Items 2-7 are required by the Human Resource Office to determine qualifications. If the requested documents are not submitted, a letter of explanation must be included. Incomplete packages will not be considered for the position vacancy.

Packet must be in the following order:

1. Resume (Please include personal and military email)
2. NGB Form 34-1 dated Nov 2013 (Application for AGR Position) link: <http://dmva.alaska.gov/employment.htm>
3. Last five Noncommissioned Officer Evaluation Report (NCOER) if applicable
4. Certified copy of Enlisted Record Brief (ERB) as appropriate
5. DA photograph in military uniform (taken within the last 24 months for E6 and above only)
6. Individual Medical Readiness (IMR) Report from MEDPROS with last Physical Health Assessment (PHA) within 12 months. *(It is important that you print the report, not the webpage screen.)
7. Statement of all active service performed. The following documents are acceptable: Current NGB 23B, AHRC 249-E, DD 220, DD 214 and any accompanying DD 215 as applicable.

EMAILING REQUIREMENTS:

Ensure all requirements are consolidated into ONE single PDF File Name should be: Position Announcement Number, Last name, First name, Grade Example: AKARNG 16-52 Doe, Jane E1 Email Subject should be: Position Announcement Number Example: AKARNG 16-52 Email Application Package to ng.ak.akarng.mbx.hro-agr@mail.mil

Applications sent through the AMRDEC Safe <https://safe.amrdec.army.mil/safe/> will no longer be accepted

QUESTIONS:

To verify receipt of application, you may call

(907)-428-6457 (DSN 317-384-4457)

(907) 428-6455 (DSN 317-384-4455)

(907)-428-6472 (DSN 317-384-4472)

(907)-428-6458 (DSN 317-384-4458)

INSTRUCTIONS TO COMMANDERS/SUPERVISORS: This position vacancy announcement will be given the broadest possible dissemination. A copy of this announcement will be posted on your unit/activity bulletin board. Selecting supervisor will contact qualified applicants for interviews. After the Human Resources Officer (HRO) approves the selection package, the HRO office will send a notification letter to all applicants of their selection/non-selection. The selection of an applicant is not final until the individual has been notified by the HRO-AGR. After the selecting supervisor makes a selection, the "routing" of the selection package begins and ends with HRO.

THE ALASKA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER

All applicants will be protected under Title VI of the Civil Rights Act of 1964. Eligible applicants will be considered without regard to race, age, religion, marital status, national origin, political affiliation or any other non-merit factor. Due to restrictions in assignment to certain units and AFSC/MOS some positions may have gender restrictions.



Enlisted OPAT HPD Accessions MOS Binning

Frequently
Perform Very
Heavy Work Loads

**Heavy Physical
Demands**

Frequently / Constantly lift 41 lbs and above or any Frequent / Constant tasks 100 lbs or more with Occasional tasks over 100 lbs.

11B/C, 12B/C/D/P, 13B/F, 15V/Y, 18B/C/D/E/F/X, 19D/K, 88H/K/M, 92M

STANDARD FOR **HEAVY**

Long Jump	160
Power Throw	450
Deadlift	160
Shuttles	43

Occasionally
Perform Very
Heavy Work
Loads

**Significant Physical
Demands**

Frequently / Constantly lifts 41lbs-99lbs; with or without Occasional tasks up to 100 lbs

12G/M/V, 14P/S
15B/D/E/F/J/N/R/S/T/U/W,
25L/R, 31B/K, 42A/R/S, 68W,
88L/N, 92A/F/G/R/S/W

STANDARD FOR **SIGNIFICANT**

Long Jump	140
Power Throw	400
Deadlift	140
Shuttles	40

Rarely Perform
Very Heavy Work
Loads

**Moderate Physical
Demands**

Frequently / Constantly lifts up to 40 lbs or when all physical demands are occasional

00Z, 09B/C/D/E/J/L/M/N/Q/R/S/T/U/W, 11Z,
12A/H/K/N/Q/R/T/W/X/Y/Z, 13D/J/M/P/R/T/X/Z, 14E/G/H/T/X/Z,
15G/H/K/L/P/Q/Z, 17C, 18Z, 19Z, 25B/C/D/E/M/N/P/Q/S/T/U/V/W/X/Z,
27D, 29E, 31D/E, 35F/G/L/M/N/P/Q/S/T/V/X/Y/Z, 36B, 37F, 38B,
46Q/R/Z, 51C, 56M,
68A/B/C/D/E/F/G/H/J/K/L/M/N/P/Q/R/S/T/U/V/X/Y/Z, 74D, 79R/S/T/V,
88U/Z, 89A/B/D, 91A/B/C/D/E/F/G/H/J/L/M/P/S/X/Z SL1, 92L/Y/Z,
94A/D/E/F/H/M/P/R/S/T/W/Y/Z

STANDARD FOR **MODERATE**

Long Jump	120
Power Throw	350
Deadlift	120
Shuttles	36

Unable to Perform
Work Loads

Unprepared

Unprepared to Meet
Physical Demands